evan wilson PMP – Confidential Résumé

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SUMMARY:

Senior information technologies Project Manager with 22 years experience in private and public sectors including more than 8 years experience managing projects ranging from 2 ½ years and $1.2 million total budget down to 3 months and $50,000 budget. Extensive track record with small- and medium-sized projects ranging from $100,00 to $500,000. Well versed in both waterfall and iterative methodologies including CVP, Agile/SCRUM, and Catalyst.

Started career in 1990 in application development and support, database development and administration, technical design, hardware and software installation, desktop support, and other technical roles. Began assisting project managers in 1998 with requirements gathering, planning, estimation, resourcing, and other management tasks and first held Project Manager title in 2000. Transitioned from technical to purely management roles over the next several years and functioned exclusively as project manager since 2007.

Worked for large- and medium-sized corporations as well as small businesses. Familiar with both complex matrix and traditional, direct-report organizations. Project experience in the petroleum, financial & banking, and travel & hospitality industries as well as the public education sector. Functional experience in retail and franchise marketing & sales, point-of-sale systems, reservations, order fulfillment, supply & logistics, finance & accounting, human resources, digital security compliance, records management, and data retention/destruction.

Focused on net benefits and delivering positive value for the client. Superior organizational, communications, and documentation skills. Ability to analyze situations and exercise intelligent judgment leading to effective solutions. Adept at working in fast-paced environments, managing and prioritizing multiple projects, coordinating team members executing multiple work streams, and resolving resource conflicts. Detail oriented and able to precisely track status, performance, financial metrics, and issue resolutions. Comfortable with all aspects of project and application life cycles from kick-off meeting to closeout report and initial concept to application retirement.

PROJECT MANAGEMENT SKILL SETS:

Demonstrated abilities in all aspects of project management and insuring that projects remain on budget, on schedule, and deliver results as promised. Participated in several PMO's and contributed to development of project charter templates, change management procedures, kick-off and gate meeting templates, and budgeting tools. Adept at scaling processes and adapting methodologies to create fit-for-purpose project management solutions.

- **Methodologies:** Waterfall and iterative; experience with Capital Value Process (CVP), Agile/SCRUM, Catalyst
- **Project Initiation & Charters:** Business case statements, scope definition, Requests for Proposals (RFP), Statements of Work (SOW), Terms of Reference (TOR), requirements gathering and RTM's, assumptions and risks registers, cost/benefits analysis, kick-off meetings, project approval and authorization
- **Planning:** Functional and technical designs, work breakdown structures, estimates, budgets, schedules, GANTT charts, critical path/chain analysis, quantitative risk analysis and contingency management
- **Team Building:** Roles and responsibilities, staff selection, resource conflict resolution
- **Project Execution & Control:** Day-to-day work flow management, status reporting, project communications, gate meetings, stakeholder management, vendor management, documentation and document management
- **Quality Control & Assurance:** Testing, change management processes, project health checks
- **Financial & Performance Metrics:** Earned Value Analysis (EVA), Net Present Value (NPV), Internal Rate of Return (IRR), Return on Investment (ROI), payback period, etc.
- **Project Closeout:** Production deployment, user training, bubble support and transition to steady-state, closeout meetings and reports, post-project review

TECHNICAL BACKGROUND:

Direct, hands-on development experience with a variety of 4GL and object-oriented programming languages; relational and multidimensional databases; multiple operating systems and platforms; data modeling; data extraction, transformation, and loading (ETL); legacy systems decommissioning and data archiving; wireless networking; and application and desktop support. Additional technical experience gained from managing projects employing current programming languages, database engines, reporting tools, and virtualized hosting environments. Fully versed in formal testing processes (unit, string/integration/system, performance/load/stress, regression, penetration, QA, and UAT testing) with experience writing and executing test cases and functioning as test coordinator. Proven track record in deploying applications to centralized hosting environments and field deployments, user training, bubble support, and hand-over to steady-state support.

- **Project Planning & Control:** MS Project, Sharepoint, Jira, Redmine, Bugzilla, SpriaTeam, PlanView, Sevice-Now, Vantive, Clarify Clear Support
- **Office Productivity:** Microsoft Office, OpenOffice, miscellaneous spreadsheets, word processors, and e-mail
- **Databases:** Oracle RDBMS, SQL Server, Informix, DB2, ISAM, VSAM, pcExpress/Express Server, MS Access, Paradox
- **Programming Languages:** Java, PL/SQL, Express SPL, COBOL, Visual Basic, Quick Basic PDS, FORTRAN, assembly language, machine code, various scripting and macro languages
- **Management Information Tools:** Business Objects, Sales Analyzer, COGNOS, SAP
- **Point-of-Sale Systems:** Radiant, Wayne Nucleus, Micros/Opera, Infogenesis
- **Miscellaneous Utilities:** Telnet, FTP/sFTP, SQL*Plus, SQL*Loader, etc.
- **Graphics & Audio:** Adobe PhotoShop, MS PowerPoint, MS Visio, Logic Studio, Sound Forge, Cakewalk
- **Operating Systems:** Windows XP, 2000, NT4, 95/98/ME, 3.xx & MSDOS; Solaris, Linux, AT&T Unix, HP/UX, AIX; MVS, VMS; Mac 8.x, 9.x, OSX

PROFESSIONAL EXPERIENCE:

Hyatt Hotels & Resorts   September 2011 – September 2012
(contracted through Q1 Technologies)
Project Manager
Oakbrook Terrace, Illinois

Worked as Project Manager on Sales Development team coordinating information technology projects for Hyatt's group billing applications. Managed a year-long project to deploy components of a new, web-based, centrally hosted catering event revenue management system with interfaces to POS and property management systems at 100 hotels which is projected to generate $3 million in cost savings over 5 years and produce a competitive edge with customers. Managed day-to-day development activities, design and implementation of production infrastructure components, functional redesign of core Java application, and defect resolutions. Coordinated with POS team on software upgrades at hotels. Worked with upper management and clients to gather requirements and to support UAT testing and training. On-boarded 4 developers to technical team, project coordinator for production rollout activities, and second project manager for user support issue resolution.

Also managed to completion a series of 4 small, in-flight projects focused on replacing functionality of legacy Powerbuilder/4GL application user interfaces and business logic with web-based solutions based on Java and Spring framework while retaining the core Informix database structures.

Freelance Consulting   May 2011 – September 2011
IT Consultant
Woodridge, Illinois

Developed custom accounting system for small business with project estimating and customer invoicing components. Also wrote user manual and provided training.

   Client: *The Art of Restoration*

British Petroleum   March 2004 – May 2011
(contracted through SAIC, and nextSource, Inc., and W. Capra)
Project Manager / System Analyst
Lisle, Naperville and Warrenville, Illinois

Worked as Project Manager on multiple information technologies projects for British Petroleum consolidating redundant systems in post-merger IT portfolio, deploying new technologies, and specializing in retiring legacy systems and legal/tax-related data archiving. Projected total net savings exceeded $7 million over 10 years. Largest project lasted 2 ½ years (including all phases), had a total budget of $1.2 million, employed a total of 45 technical personnel at 14 external vendors, and had a stakeholder group of over 100 business personnel. Responsible for all aspects of project management including charters, requirements gathering, planning, estimates, budget, schedule, contractor evaluation and hiring, procurement, engagement with global services, vendor management, performance and status reporting, stakeholder management, testing, digital security and privacy compliance, production implementation, support handover, and documentation management.

Also worked as an application developer until until mid-2007. Project duties included requirements gathering, functional and technical design, custom programming and database development, data modeling, web site development, quality assurance and testing, end-user training, technical support, and documentation.

Freelance Consulting   August 2002 - March 2004
IT Contractor
Chicago, Illinois

Performed independent computer/data services consulting for clients in the Chicago area. Worked as Regional Leader for LAN-Soft Office Systems on six-month project (July '03 - January '04) leading teams of field technicians installing wireless networking technologies in Chicago Public Schools. Tasks included team leadership, PC hardware/software assessments, wireless NIC installation and testing, quality assurance, inventory delivery and control, technician training, employee evaluation and hiring decisions, Level 2 problem resolution, issue escalation, customer relations, and documentation. Tasks for other clients included Windows and Macintosh desktop support; needs analysis and recommendations; hardware and software procurement, installation, configuration, and troubleshooting; employee training; system documentation.

   Clients: *LAN-Soft Office Systems, Checks & Balances, Ad Agency, Jolie Fleur/Ala Carte Flowers, Magna One Hour Photo, Samuels Custom Framing*

Amoco Oil Company / British Petroleum   May 1996 - March 2002
(contracted through H. Allen & Co., StaffMark, Intellimark, and SAIC)
Project Manager / Team Lead / Application Developer
Chicago and Naperville, Illinois

Worked on multiple information technologies projects for the Amoco Oil Company and British Petroleum developing and maintaining management information systems and consolidating redundant systems in post-merger IT portfolio. Tasks included project planning and management; technical team leadership; requirements gathering; application and database development, administration, and support; data modeling and data extraction, translation, and loading (ETL); unit, system, and integration testing; Y2K compliance; server design and performance tuning; technical and end-user training; documentation.

Universal Data Services   October 1990 - April 1996
Managing Principal
Chicago, Illinois

Developed and maintained an independent computer/data services consulting business serving a variety of clients in the Chicago area. Tasks included database development and management; custom programming; mainframe/server/PC interfaces and data transfer; Unix administration; data security and recovery; needs analysis and recommendations; hardware and software acquisition, installation, configuration, and troubleshooting; BBS management; training; documentation; technical support.

Clients: *Budget Rent a Car Corp., Budget Rent a Car of Canada Limited, Tribune Employees Credit Union, Case Chiropractic & Associates, Arculeo Chiropractic Center, First Chiropractic, Building Recyclers, The Home Stand, Naiditch & Associates*

EDUCATION:

University of Missouri *– Columbia, Missouri*   1988 - 1990
BA&S - Computer & Electrical Engineering, Music, Business

University of Missouri *– Rolla, Missouri*   1986 - 1987
Electrical Engineering

Pattonville High School *- Maryland Heights, Missouri*   1983 - 1986
College Preparatory - Class Valedictorian

MISCELLANEOUS:

Project Management Professional (PMP) credential since January 5, 2011

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References available upon request.

Visit http://evan-wilson.com/resume for more information.